

To: All Members of the Council

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**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 8 October 2021

Dear Councillor

**COUNCIL MEETING - TUESDAY, 19 OCTOBER 2021**

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the CAUDLE HALL, WILFRED NOYCE COMMUNITY CENTRE, CROWN COURT CAR PARK, GODALMING, GU7 1DY on **TUESDAY, 19 OCTOBER 2021** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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**AGENDA**

1. MINUTES (Pages 7 - 38)

To confirm the Minutes of the Council meetings held on 6 July, 3 August and 22 September 2021 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 12 October 2021.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 12 October 2021.

8. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 7 October 2021.

No motions have been received.

9. MINUTES OF THE EXECUTIVE (Pages 39 - 48)

To receive the Minutes of the Executive meeting held on 5 October 2021, and to consider the recommendations set out within.

There are two Part I matters for Council consideration, set out in the following agenda items.

9.1 EXE 33/21 Review of The Members Allowances Scheme: Report of the Independent Remuneration Panel

9.3 EXE 34/21 Property Matter: Wey Court East Proposal (Exempt)

There shall be no debate on any item contained in Part II of the Minutes but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question (PR14.14)

- 9.1 EXE 33/21 Review of The Members Allowances Scheme: Report of the Independent Remuneration Panel (Pages 49 - 70)

**The Executive RESOLVED to recommend to Full Council that:**

1. **The report and recommendations of the IRP are noted.**
2. **In view of the continuing significant pressure on the Council's budgets, there is no change to the Members Allowances Scheme until after the next Borough elections in May 2023, at which time the Scheme should be reviewed again by an independent remuneration panel.**
3. **The annual indexation of Basic and Special Responsibility Allowances in line with the percentage increase in staff salaries continues from 1 April 2022 for up to three years.**

- 9.2 EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor: That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified Paragraph 5 of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting) namely: Information relating to the financial or business affairs of any particular person (including the authority holding that information).

- 9.3 EXE 34/21 Property Matter: Wey Court East Proposal (Exempt) (Pages 71 - 88)

**The Executive RESOLVED to RECOMMEND to full Council that the recommendation as set out in the exempt report be approved.**

10. MINUTES OF THE AUDIT COMMITTEE (Pages 89 - 94)

To receive the Minutes of the Audit Committee meeting held on 6<sup>th</sup> September 2021, and to consider the recommendations set out within.

There are no Part I matters for Council consideration.

There shall be no debate on any item contained in Part II of the Minutes, but Members may give notice in writing, by email, or by phone, by noon on the day

of the meeting of a statement or question, and give details of any question.

11. MINUTES OF THE STANDARDS COMMITTEE (Pages 95 - 102)

To receive the Minutes of the Standards Committee meeting held on 27<sup>th</sup> September 2021 and to consider the recommendations set out within.

There is one Part I matter for Council consideration, set out in the following agenda item.

STD 6/21 Proposals following Council resolutions on 20 April 2021

There shall be no debate on any item contained in Part II of the Minutes, but Members may give notice in writing, by email, or by phone, by noon on the day of the meeting of a statement or question, and give details of any question.

11.1 STD 6/21 Proposals following Council resolutions on 20 April 2021 (Pages 103 - 122)

**The Standards Committee recommends to Council that:**

- 1) **Two Overview and Scrutiny Committees be established with immediate effect: *Policy* and *Services*. Each committee will comprise 11 Members and meet a minimum of 5 times a year.**
- 2) **Subject to approval of Recommendation 1 above, Article 6 of the Constitution and the Overview and Scrutiny Procedure Rules be amended as set out in Annexe 2.**
- 3) **A Landlord Services Advisory Board be established under the Executive Working Group Protocol with Terms of Reference as set out in Annexe 3.**
- 4) **That the terms of reference of the Standards Committee be amended as set out in Annexe 4; that the name of the Committee be amended to the Standards and General Purposes Committee; and the membership be amended to add three politically proportionate Substitutes.**
- 5) **That the Executive Procedure Rules be amended as set out in paragraph 4.26 below, and the Executive Working Group Protocol as set out in Annexe 5 be adopted.**
- 6) **That the Council Procedure Rule 21.1 be amended as set out in paragraph 4.27 to allow Members the choice of whether to stand or remain seated to address the Mayor at meetings of the Council.**
- 7) **That in view of there being only two Overview and Scrutiny Committees, the Overview and Scrutiny Co-ordinating Board be abolished.**
- 8) **That authority be delegated to the Monitoring Officer to make the necessary changes to the Constitution arising from recommendations 1-7 above.**

12. REVIEW OF POLITICAL PROPORTIONALITY AND ALLOCATION OF COMMITTEE SEATS

Report to follow.

13. CONTINUING ABSENCE - COUNCILLOR BRIAN EDMONDS

The Council to approve the extended absence of Councillor Brian Edmonds for

a further period of six months due to his recovery from a medical condition and resulting concerns regarding covid transmission.

14. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).